Invite...

We believe that it is the heart of God and the responsibility of a church to raise up leaders for service in the kingdom of God. It is part of the vision God has given us to reach the world around us by equipping and empowering people for ministry. Part of that vision includes Emerge, our internship program.

It is our desire to see men and women pattern themselves after the ministry that Jesus had while He was on the earth. We follow Christ’s style of leadership, not to promote ourselves, but to learn to serve with humility and sacrifice. We want you to experience the joys of emptying yourself and knowing that God is using you to touch another person with His love and power.

At our church, our heartbeat is to share the life of God that we have come to know with others. We exist to extend the hand of Christ to people who need His love. Through our internship program, we hope to see ministers and lay people who will emerge as passionate extensions of the hands of Jesus and the heart of the Father.

Kreek Kids will challenge you.
Kreek Kids will strengthen you.
Kreek Kids will change you.

How much? The choice is yours...

We’re glad you are considering the pursuit of ministry through continuing education in our children’s ministry program. Ask for your internship packet and pray about becoming a part of our training program. Then let us know if you think Kreek Kids and Emerge might be the next step in your journey.

I look forward to meeting with you!

Twila Crain
AC3 Children’s Ministry Intern Job Description

Purpose: To equip and empower the next generation of children’s ministry leaders. Through an internship, we will provide a hands-on experience to individuals interested in the many different aspects of children’s ministry and basic childhood education.

Supervision: Interns will be supervised by the Children’s Ministry Director of Allen Creek Community Church - Marysville, WA.

Position Requirements:
A. Experience in working with children; preferably from different age levels and learning situations (Nursery-5th Grades)
B. Friendly, organized, trainable, loyal
C. Desire to obtain training in Christian education
D. A team player, able to work well with others; staff, parents and children
E. Basic computer skills in at least two: Word, Excel, Publisher, and Power Point
F. Internet, social media and website development is helpful
G. Committed to stay through an entire internship program (Six or twelve month intern tracks, choose 5 or 10 hours per week)
H. Able to provide own transportation and computer
I. Have a willingness to learn and grow throughout the internship.

General Job Description:
- Meet weekly with supervisor for encouragement, planning and evaluations.
- Maintain and develop new ways to support your own spiritual discipleship, personal and professional growth.
- Aid in the planning and implementation of weekend service activities for children’s ministries.
- Assist the children’s leadership team with seasonal ministry activities: Holiday & outreach activities, family & legacy development child dedication class, Blended Extended, Fit-Tastic, etc.
- Assist in recruitment of volunteers for children’s ministry.
- Help implement team building and training activities.
- Help facilitate communication tools for children’s ministry. May include mailings, telephone calls, emails, and visitor/prospect follow up.
- Assist with mid-week AC3 Community Center parent/child programs.
- Help organize classrooms, storage and supply rooms.
- Other duties as assigned.

Attend the Following:
- Children & Family Ministry Events (2-3 per year).
- Quarterly team meetings and Kreek Kids training events.
- AC3 weekend services regularly when not serving in ministry.
A Few Intern Tips:

- **Come in with an open mind.** Any biased, judgment, or anything you have seen or heard about a certain group of people or community, throw out. You’ll be surprised.

- **Come expecting the unexpected.** Don’t come in with certain expectations or think you know fully what you’re getting into. The only thing you should expect is the unexpected. You might think your serving in one area when you’re really serving in another. Just be ready to serve.

- **Be ready to Communicate.** Your voice should be strong and if it isn’t there might be some problems. Be able to voice to your supervisor and others your concerns, problems, questions, and anything else. Being silent may just frustrate you on the inside.

- **Keep your schedule flexible.** Many times in ministry, you can’t predict things. Things may come up and there are times when you just can’t say no. Don’t expect to plan all of your intern time, you might be disappointed.

- **Always be prepared.** Never let the work get ahead of you. During the day, you will be on a schedule so always give yourself time to prepare. If there is work to do be done, just do it, even if it means starting it on your own. A supervisor can always come and check it later.

- **Don’t let the children get the best of you.** Working with children may be difficult and some children might get the best of you. Never take what they say personal and remember every child has a story. Patience is key.

- **Don’t let the parents get the best of you.** Working with parents may be difficult and some parents might get the best of you. Never take what they say personal and remember every parent has a story. Patience is key.

- **Have fun!** You’ll experience and learn a lot of new things on your intern journey. Get to know and develop relationships with those you meet along the way; the children, parents, other ministry leaders and volunteers. You’ll be glad you did!
The internship program requires that you serve a minimum of 10 hours per week. Complete this form and give it to your Ministry Coach at your weekly encouragement, planning and goal setting session.

NAME______________________________

WEEK STARTING (DATE)__________________  WEEK ENDING (DATE)__________________

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TOTAL HOURS

Intern Signature ___________________________ Ministry Coach Signature ___________________________

AC3 Children’s Ministry Internship Contact: Twila Crain 360-659-7335 ext. 202
twila@ac3.org | www.ac3.org | Emerge Logo/Ideas from growchurches.com