

# KK Nursery/Toddler TEAM: Give Me '5'!

## 1) ARRIVE Early



- \* ARRIVE 15 minutes early, WEAR smile & lanyard
- \* VISUALLY SCAN Rooms... First Impression: Is it
- \* Safe? Clean? Odor Free? Welcoming? Pass/Fail?
- \* Decide who will WELCOME & RELEASE children

## 2) MAKE Connections \* CONNECT with parents, PLAY with children

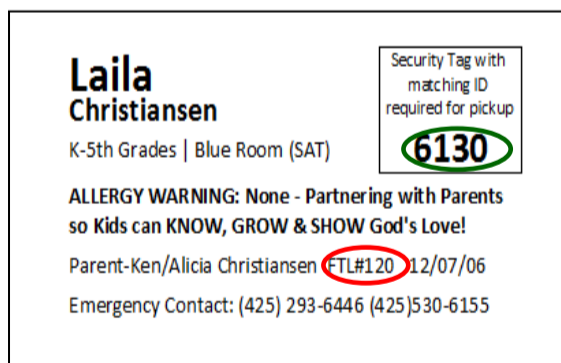
## 3) CHILDCARE & Interaction Time

- \* Meet child's **PHYSICAL** needs; comfort, diaper check, bottle, parent approved snacks, playtime etc.
- \* Meet child's **SPIRITUAL** needs; tell them God loves them, READ Monthly Story Card or tell a Bible Story
- \* **TEXT** Parent if needed. Cell # on child's name tag.

### CLEAN UP WEEKLY: (as needed)

1. Fill bag holder. Bags used for soiled diapers. (from cabinet)
2. Clean out Child Cubbies
3. Clorox wash/wipe down dirty walls/door molding, handles
4. Wash and air dry used toys
5. Check: Story cards, coloring sheets, crayons? (cabinet tote)

## 4) TRANSITIONS or End of Service Times



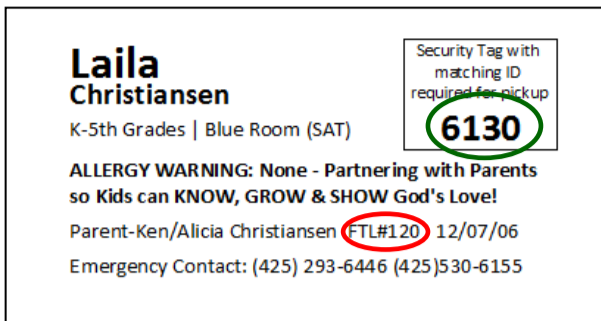
- \* Parent Pick Up; **MATCH** FTL Key Tag **3-DIGIT#**, **4-DIGIT#** on Parent Pick Up Slip or their **LAST NAME** on a Mobile Pass. **Call parent by name, on child's name tag.**

## 5) WRAP UP & Clean Up

- \* **EMPTY** garbage cans with dirty diapers into dumpster
- \* Wipe down counters and spray disinfectant on toys and chairs as leaving
- \* Check windows/doors... locked? \*Thermostat set to Night mode?

**Check 4 & TEXT** needs/suggestions Twila 425-319-8043 **BEFORE LEAVING. Thanks!**

# Important Child Release & Parent Pick Up Policy:



\* Upon pick up of child; **MATCH FT#** Key Tag **3-DIGIT#**  
**OR MATCH 4-DIGIT#** on Parent Pick Up Slip  
or their **LAST NAME** on their Mobile Pass.

**Call each parent by name when possible. It's on the child's name tag.**

*Name tags & pick up slips may vary in style  
but the following should always apply:*

Newer or less active AC3 families:

**FOUR digits = Sticker Tag, Pick Up Slip**

FAST TRACK Families - Parent(s) serve in Kreek Kids:

**THREE Digits = FT#123 Key Tag Pick Up**

**Smart Phone = Family's Last Name; Matches child's last name on name tag**

## **IMPORTANT NOTES:**

- ✓ A parent or an older sibling (high school or older) is asked to pick up the child.
- ✓ If a parent doesn't have one of the items above and you are unfamiliar with their family, please ask for photo I.D. or ask if they came with another family that can confirm their identity.

